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Release Plan

|  |  |
| --- | --- |
| **DOCUMENT VERSION** | X.X |
| **REC RELEASE DATE** | DD/MM/YYYY |
| **MAJOR/MINOR/PATCH RELEASE**  | MAJOR/MINOR/PATCH |
| **NEW REC VERSION** | X.X.X |

|  |  |
| --- | --- |
| **CHANGE PROPOSALS IN SCOPE** | RXXXX – XXXXXXXXXXXXXXX  |
| RXXXX – XXXXXXXXXXXXXXX |
| RXXXX – XXXXXXXXXXXXXXX |
| RXXXX – XXXXXXXXXXXXXXX |

1. SCOPE

[Describe the Release Schedule, Change Proposals and REC/REC Product changes that is in scope for this Release Plan]

OUT OF SCOPE

[Describe what is out of scope of this release plan e.g. Cross Code changes where there is a dependency, but they are not included within the scope of the Release Plan]

1. IMPACTED REC PRODUCTS

rxxxx – xxxxxxxxxxxxxxxxx

[Provide any supporting information about the impacts to REC Products]

| **ARTIFACT** | **ID** | **NAME** | **IMPACT** |
| --- | --- | --- | --- |
| CODE SCHEDULE |  |  | NEW / AMENDED / DELETED |
| SERVICE DEFINITION |  |  |  |
| TERMS OF REFERENCE |  |  |  |
| MARKET SCENARIO |  |  |  |
| BUSINESS PROCESS |  |  |  |
| MARKET MESSAGE |  |  |  |
| DATA ITEM |  |  |  |

rxxxx – xxxxxxxxxxxxxxxxx

[Provide any supporting information about the impacts to REC Products]

|  |  |  |  |
| --- | --- | --- | --- |
| **ARTIFACT** | **ID** | **NAME** | **IMPACT** |
| CODE SCHEDULE |  |  | NEW / AMENDED / DELETED |
| SERVICE DEFINITION |  |  |  |
| TERMS OF REFERENCE |  |  |  |
| MARKET SCENARIO |  |  |  |
| BUSINESS PROCESS |  |  |  |
| MARKET MESSAGE |  |  |  |
| DATA ITEM |  |  |  |

1. IMPACTED REC SYSTEMS

REC PORTAL

[Describe the impacts and changes to the REC Portal required as part of the Release

Describe the implementation approach, phasing and testing]

ENERGY MARKET ARCHITECTURE REPOSITORY (EMAR)

[Describe the impacts and changes to the EMAR required as part of the Release

Describe the implementation approach, phasing and testing]

PERFORMANCE ASSURANCE ANALYTICS

[Describe the impacts and changes to the Performance Assurance Analytics required as part of the Release

Describe the implementation approach, phasing and testing]

OTHER

[Describe any other impacts/changes as part of the release – including approach, phasing and testing]

1. IMPACTED STAKEHOLDERS

rxxxx – xxxxxxxxxxxxxxxxx

[Summarise the impacted stakeholders and considerations for the Release Plan]

|  |  |  |
| --- | --- | --- |
| **STAKEHOLDER**  | **STAKEHOLDER TYPE** | **DETAILS** |
|  | Choose an item. |  |
|  | Choose an item. |  |
|  | Choose an item. |  |
|  | Choose an item. |  |
|  | Choose an item. |  |
|  | Choose an item. |  |
|  | Choose an item. |  |

1. Release plan

plan on a page



rec pre-release and release

[Provide a summary of the pre-release and release milestones and any considerations, assumptions or dependencies that have impacted or affected the milestones or approach]

|  |  |  |  |
| --- | --- | --- | --- |
| **EVENT / MILESTONE**  | **START DATE** | **END DATE** | **DETAILS** |
|  |  |  |  |
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updates to rec systems

[Provide a summary of the REC system milestones and any considerations, assumptions or dependencies that have impacted or affected the milestones or approach]

| **EVENT / MILESTONE**  | **START DATE** | **END DATE** | **DETAILS** |
| --- | --- | --- | --- |
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changes to rec service provider systems

[Provide a summary of the Service Provider System milestones and any considerations, assumptions or dependencies that have impacted or affected the milestones or approach]

| **EVENT / MILESTONE**  | **START DATE** | **END DATE** | **DETAILS** |
| --- | --- | --- | --- |
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training and guidance

[Provide a summary of the training and guidance milestones and any considerations, assumptions or dependencies that have impacted or affected the milestones or approach.

Provide a view on the timing of the training and guidance in relation to the other milestones and activity]

|  |  |  |  |
| --- | --- | --- | --- |
| **EVENT / MILESTONE**  | **START DATE** | **END DATE** | **DETAILS** |
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1. TEST PLAN

tESTING REQUIREMENTS

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SYSTEM/SERVICE** | **SYSTEM TESTING** | **PRE-INTEGRATION TESTING (PIT)** | **SYSTEM INTEGRATION TESTING (SIT)** | **USER ACCEPTANCE TESTING (UAT)** |
| REC PORTAL | X |  | X | X |
| EMAR | X |  | X | X |
| [SERVICE PROVIDER A] | X |  |  | X |
| [SERVICE PROVIDER B] | X | X | X | X |

TEST PHASES

[Describe the testing phases and the stakeholder engagement and involvement in the different phases. Detail any decisions made that have influenced the test phases]

TEST ENVIRONMENTS

[Describe the testing environments that will be used across the different REC systems.

Detail any decisions made that have influenced the test phases]

TEST PLAN



1. TECHNICAL ASSURANCE

SERVICE PROVIDER ASSURANCE REQUIREMENTS

[As agreed with RTS, describe the Technical Assurance activity that will be required – what, who and when.]

PARTY ASSURANCE REQUIREMENTS

[As agreed with RTS, describe the Technical Assurance activity that will be required – what, who and when.]

1. STAKEHOLDER ENGAGEMENT PLAN

STAKEHOLDER ENGAGEMENT ACTIVITIES

| **ACTIVITIES** | **TARGET STAKEHOLDERS** | **TARGET DATE** | **ENGAGEMENT METHOD** |
| --- | --- | --- | --- |
| PUBLICATION OF PRE-RELEASE | ALL IMPACTED STAKEHOLDERS | DD/MM/YYYY | REC PORTAL / EMAIL / SOCIAL MEDIA / EVENT / OTHER |
| INVITATION TO SUBMIT QUESTIONS  | ALL IMPACTED STAKEHOLDERS | DD/MM/YYYY | REC PORTAL / EMAIL / SOCIAL MEDIA / EVENT / OTHER |
| PUBLICATION OF FAQ’S | ALL IMPACTED STAKEHOLDERS | DD/MM/YYYY | REC PORTAL / EMAIL / SOCIAL MEDIA / EVENT / OTHER |
| [SCHEDULED PROGRESS UPDATE] |  |  |  |
| [AWARENESS EVENT] |  |  |  |
| [TRAINING EVENT / CONTENT] |  |  |  |
| [PUBLICATION OF GUIDANCE] |  |  |  |
| [INVITATION TO TESTING] |  |  |  |
| [SCHEDULED PROGRESS UPDATE] |  |  |  |
| PUBLICATION OF RELEASE |  |  |  |

[Provide any additional supporting detail on the approach to Stakeholder engagement and the justification for the inclusion/exclusion of different engagement events/tools]

1. GOVERNANCE AND REPORTING

[Describe the governance and reporting approach.

Describe how this is appropriate for the release and will enable progress to be monitored and will enable the management of any risks or issues identified during the Release Management process.

What specific activity will be completed – what, why, who and when

What reporting will be produced – what, why, who and when – audience]