RELEASE PLAN

DOCUMENT VERSION	1.0
REC RELEASE DATE	31/01/2022
MAJOR/MINOR/PATCH RELEASE	MINOR
NEW REC VERSION	2.2.0

CHANGE PROPOSALS IN SCOPE	R0012 – HOUSEKEEPING AMENDMENTS TO REC V2
	R0020 – ETTOS REPORT DISSEMINATION

1   SCOPE

1.1 SCOPE OF THE RELEASE

There are two changes in scope of the 31 January 2022 REC Release. At the time of this Release Plan being published, the Change Panel have approved Change Proposal R0012. However, R0020 continues to progress through the change management process, with the Change Panel voting on whether to approve on 18 January 2022.

Should a decision be made not to approve R0020 on 18 January 2022, or to approve it for implementation in a different release, this will be removed from this Release Plan and a communication will be released on 19 January 2022 from the Code Manager including an updated Release Plan.

R0012

This change will introduce updates to existing REC Schedules and Definitions. The impacted REC products and the changes are outlined in section two of this Release Plan.

Two new REC products are in scope of this Release and are outlined in section two.

R0020

- Energy Theft Reduction;
- Charging Methodology;
- Energy Theft User Guide; and
- REC Charging Statement.

1.2 DELIVERABLES IN SCOPE

To support the implementation of these changes the deliverables in scope of this Release Plan are:

- Communication & Engagement Plan (R0012 & R0020);

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- Training & Guidance (R0012 & R0020);
- REC Version 2.2.0 Pre-Release publication (R0012 & R0020);
- Testing (R0020);
- User Guides (R0020);
- REC Version 2.2.0 Release publication (R0012 & R0020); and
- Updates to Category 3 documents (R0012 & R0020).

1.3 OUT OF SCOPE

The following are not in scope of this Release Plan:

1. R0012

    Any changes that are not listed in section two of this Release Plan are out of scope.

2. R0020

    Engaging with stakeholders to obtain email addresses. This will be managed by Crimestoppers, the Energy Theft Tip Off Service (ETTOS) Provider.

1.4 DELIVERABLES OUT OF SCOPE

The following deliverables have been considered during the planning phase and it has been determined there are no impacts that require these deliverables to be in scope of the Release:

- REC Portal technical changes;
- EMAR technical changes; and
- EES technical changes.

2   IMPACTED REC PRODUCTS

R0012 – HOUSEKEEPING AMENDMENTS TO REC V2

ARTIFACT	NEW VERSION	ORIGINAL CHANGE PROPOSAL	IMPACT
REC Schedules			
Interpretations and Definitions	V2.2	• SPAA CP 509 – Changes to Backstop Date	AMENDED
Performance Assurance	V2.2	N/A – correcting typographical errors	AMENDED
Unbilled Energy Code of Practice	V2.2	N/A – correcting typographical errors	AMENDED
Charging Methodology	V2.2	N/A – correcting typographical errors	AMENDED
Data Access	V2.2	N/A – correcting typographical errors	AMENDED

ARTIFACT	NEW VERSION	ORIGINAL CHANGE PROPOSAL	IMPACT
Prepayment Arrangements	V2.2	• MAP CP 0339 - Changes to MAP 14 to incorporate a procedure for working Unallocated Transactions	AMENDED
Metering Operations	V2.2	• BSC CP1530 – Introduction of a formalised process for the validation of measurement transformer ratios by Elexon • BSC CP1534 – Introduce Change of Supplier (CoS) – No Meter Process	AMENDED
Metering Accreditation	V2.2	N/A – correcting typographical errors	AMENDED
MRA Transition	V2.2	N/A – correcting erroneous references and adding MPAS non-functional requirements	AMENDED
SPAA Transition	V2.2	• SCP 476 - Add new Paragraph 12 to include former SPAA Schedule 45 (Transmission of Transporter Distributed Payments to Consumers)	AMENDED
Service Definitions			
EES Service	V2.2	N/A – correcting typographical errors and addition of missing report currently provided to the Code Manager	AMENDED
Data Specification			
Standards Definition	V2.2	• DTC CP 3578 – Sending UMS HH data from the Meter Administrator to HHDC	AMENDED
Market Messages	N/A (refer to Data Specification for individual Market Messages version numbers)	• DTC CP 3572 – Changes to the D0268 (Half Hour Meter Technical Details) (D0268, D0150 and D0313) • DTC CP 3578 – Sending UMS HH data from the Meter Administrator to HHDC (D0379)	AMENDED

ARTIFACT	NEW VERSION	ORIGINAL CHANGE PROPOSAL	IMPACT
Data Item • J0385 (Amended) • J2263 (New) • J2264 (New) • J2265 (New) • J2266 (New)	N/A	• DTC CP 3572 – Changes to the D0268 (Half Hour Meter Technical Details)	AMENDED
S Number Format	V1.0	• S Number Format formerly set out in Schedule 5 of the MRA	NEW
Treatment of remotely retrieved meter readings from SMETS2+ gas meters	V1.0	• Remotely retrieved meter readings from SMETS2+ gas meters formerly set out in Appendix 1 of Schedule 18 (Market Domain Data) to the SPAA	NEW
Category 3 Operational Documents			
REC Baseline Statement	V1.2	• Addition of S Number Format and Treatment of remotely retrieved meter readings from SMETS2+ gas meters in the Data Specification	AMENDED

R0020 – ETTOS REPORT DISSEMINATION

ARTIFACT	VERSION	DESCRIPTION	IMPACT
REC Schedules			
Energy Theft Reduction	V2.1	Legal text updated to reflect the removal of the web portal and the introduction of the encrypted email service	AMENDED
Charging Methodology	V2.1	Remove reference to discrete charges relevant to ETTOS Recipients	AMENDED
Category 3 User Guides			
Energy Theft	V2.1	Updated to reflect the removal of the web portal and the introduction encrypted email service	AMENDED
Category 3 Operational Documents			

		Removal of Section 14 referring	
REC Charging Statement	V2.1	to the request for additional	AMENDED
		licences in the portal	

3   IMPACTED REC SYSTEMS

REC PORTAL

There are no technical or functional changes required to the REC Portal to support the Change Proposals in scope of 31 January 2022 REC Release.

The REC Portal will be updated with the new and amended REC products as stated in section two.

ENERGY MARKET ARCHITECTURE REPOSITORY (EMAR)

No technical or functional impacts to the EMAR have been identified for the Change Proposals that are in scope of the 31 January 2022 REC Release.

EMAR will be updated with new and amended REC products as stated in section two.

PERFORMANCE ASSURANCE ANALYTICS

No impacts to the Performance Assurance Framework have been identified for the Change Proposals that are in scope of the 31 January 2022 REC Release.

OTHER

The 31 January 2022 REC Release will be delivered via a big bang approach. Testing is required for R0020; this will be managed by The Energy Theft Tip Off Service Provider with support from the Code Manager.

4   IMPACTED STAKEHOLDERS

R0012 – HOUSEKEEPING AMENDMENTS TO REC V2

STAKEHOLDER	STAKEHOLDER TYPE	DETAILS
Energy Suppliers	REC Party	
Distribution Network Operators	REC Party	
Gas Transporters	REC Party	There are no direct impacts to stakeholders, as the changes have already been implemented via the original Change Proposals that are missing from the REC drafting.
Metering Equipment Managers	REC Party	
Data Controllers	Non-REC Party (Supplier Agent)	
Meter Administrators	Non-REC Party (Supplier Agent)	

Prepayment Meter Information Providers	Non-REC Party (Supplier Service Provider)	
Electricity Enquiry Service	REC Service Provider	

R0020 – ETTOS REPORT DISSEMINATION

STAKEHOLDER	STAKEHOLDER TYPE	DETAILS
Energy Suppliers	REC Party	Energy Suppliers will need to provide an email address to Crimestoppers to ensure ETTOS reports can continue to be received
Distribution Network Operators	REC Party	Distribution Network Operators will need to provide email address to Crimestoppers to ensure they can continue to provide Energy Supplier details to ETTOS when required
Gas Transporters	REC Party	Gas Transporters will need to provide email address to Crimestoppers to ensure they can continue to provide Energy Supplier details to ETTOS when required
Energy Theft Tip Off Service	REC Service Provider	Energy Theft Tip Off Service will need to ensure that all new email addresses have been set up. If an email address has not been provided the default SPOC email will be utilised

5 RELEASE PLAN

PLAN ON A PAGE

REC PRE-RELEASE AND RELEASE ENGAGEMENT PLAN

EVENT / MILESTONE	START DATE	END DATE	COMMUNICATION METHOD
Release Plan	10/01/2022	10/01/2022	Email from the Code Manager with a link to the REC Portal
Pre Release information (R0012)	10/01/2022	10/01/2022	Email from the Code Manager providing Pre Release information in EMAR
Testing notice (R0020)	10/01/2022	13/01/2022	Email from the Energy Theft Tip Off Service Provider advising Energy Suppliers when to expect the test report
Testing (R0020)	10/01/2022	21/01/2022	A test report will be emailed using the appointed email address provided by Energy Suppliers
Category 3 changes raised (R0012 & R0020)	13/01/2022	13/01/2022	Confirmation will be provided via the Change bulletin on 14/01/2022
Pre Release information (R0020)	18/01/2022	18/01/2022	Email from the Code Manager providing Pre Release information in EMAR
Release drop-in session	21/01/2022	21/01/2022	Microsoft Teams meeting with a Q&A section
Release drop-in session evaluation survey	21/01/2022	21/01/2022	Email with a link to MS Forms from the Code Manager requesting feedback on the drop-in session
Test Closure Report (R0020)	24/01/2022	24/01/2022	Email from the Energy Theft Tip Off Service Provider advising that testing has completed

FAQs	26/01/2022	26/01/2022	Email from the Code Manager with a link to Release FAQs on the REC Portal
Release communication (R0012 & R0020)	31/01/2022	31/01/2022	Email advising all impacted products are live on the REC Portal and the ETTOS reporting process will commence

UPDATES TO REC SYSTEMS

There are no technical or functional updates to REC systems required to support the changes in scope of this Release.

New and updated REC Products outlined in section two of this Release Plan will be published on the REC Portal and EMAR on 31 January 2022.

CHANGES TO REC SERVICE PROVIDER SYSTEMS

There are no updates to REC service provider systems required to support the changes in scope of this Release.

TRAINING AND GUIDANCE

A drop-in session will take place on 21 January 2022. This session will provide stakeholders the opportunity to learn more about the Change Proposals in scope of this Release and ask questions.

6   TEST PLAN

TESTING REQUIREMENTS

There are no technical or functional changes to REC systems in scope of this Release. However, R0020 is changing how the Energy Theft Tip Off Service reports will be delivered to Energy Suppliers, Distribution Network Operators and Gas Transporters.

This change will be tested by the Energy Theft Tip Off Service Provider between 10 January and 21 January 2022, by sending a test report via the encrypted email service to the nominated email address. Energy Suppliers will need to confirm they have received and can open the report. The Energy Theft Tip Off Service Provider will send a pre email to advise when to expect the test report.

7   TECHNICAL ASSURANCE

SERVICE PROVIDER ASSURANCE REQUIREMENTS

There are no technical assurance requirements for R0012.

R0020 will be retiring a system and continuing with a service that is already in operation. Due to this, it has been determined there is not a requirement for the Code Manager to carry out any technical assurance activities.

PARTY ASSURANCE REQUIREMENTS

It has been determined there are no Party Assurance requirements for R0012 or R0020.

8   GOVERNANCE AND REPORTING

The Code Manager will report to RECCo on progress against the Release Plan. However, due to the short window between publishing the Release Plan and the implementation date, there will be no formal reporting prior to the implementation of the Release.