

## RELEASE PLAN

<b>DOCUMENT VERSION</b>	1.0
<b>REC RELEASE DATE</b>	18/07/2022
<b>MAJOR/MINOR/PATCH RELEASE</b>	MAJOR
<b>NEW REC VERSION</b>	3.0.0

### 1 SCOPE

#### 1.1 SCOPE OF THE RELEASE

REC V3.0 has been ring fenced to support the implementation of the Switching Programme which will be implemented on the same date 18 July 2022.

The REC V3.0 Release will be RECCo led and as such there will be activities in scope of the release that will not be outlined within this Release Plan.

This Release Plan will focus on the REC Products that are being introduced or amended to support the release and the Communication and Engagement Plan that will be delivered to support REC Parties in preparing for implementation.

#### 1.2 DELIVERABLES IN SCOPE

- Release Feedback Surveys;
- Communication and Engagement Plan;
- REC V3 (3.0.0) Pre-Release publication;
- Training and Guidance;
- REC V3 (3.0.0) Release publication; and
- Category 3 Change Proposal C3-0027.

#### 1.3 OUT OF SCOPE

All other activities that are required to support the implementation of REC V3.0 or any activities required to implement the scope of the Switching Programme.

#### 1.4 DELIVERABLES OUT OF SCOPE

- REC Portal technical changes; and
- EMAR technical changes.

**2 IMPACTED REC PRODUCTS**

ARTIFACT	Version	IMPACT
CATEGORY 1		
REC Main Body	V3.0	AMENDED
Schedule 1 - Interpretation	V3.0	AMENDED
Schedule 5 – Change Management	V3.0	AMENDED
Schedule 9 – Maintenance and Qualification	V3.0	AMENDED
Schedule 10 – Charging Methodology	V3.0	AMENDED
Schedule 12 – Data Access	V3.0	AMENDED
Schedule 14 – Metering Operations	V3.0	AMENDED
Schedule 19 – Market Exit and Supplier of Last Resort	V3.0	AMENDED
Schedule 20 – SPAA Transition	N/A	DECOMMISSIONED
Schedule 21 – MRA Transition	N/A	DECOMMISSIONED
Schedule 23 – Registration Services	V1.0	NEW
Schedule 24 – Switching Data Management	V1.0	NEW
Schedule 25 – Central Switching Service	V1.0	NEW
Schedule 26 – Switching Service Management	V1.0	NEW
Schedule 27 – RMP Lifecycle	V1.0	NEW
Schedule 28 – Related Metering Points	V1.0	NEW
Schedule 29 – Address Management	V1.0	NEW
Schedule 30 – Resolution of Consumer Facing Switching and Billing Issues	V1.0	NEW
Category 2		
Electricity Enquiry Service Definition	V3.0	AMENDED

ARTIFACT	Version	IMPACT
Electricity Retail Data Service Definition	V1.0	NEW
Gas Enquiry Service Definition	V1.0	NEW
Gas Retail Service Definition	V1.0	NEW
Central Switching Service Definition	V1.0	NEW
CSS Certificate Authority Service Definition	V1.0	NEW
Switching Operator Service Definition	V1.0	NEW
Performance Assurance: Report Catalogue	V4.1	NEW
Performance Assurance Board Terms of Reference	V3.0	AMENDED
Standards Definition	V2.4	AMENDED/DECOMMISSIONED
Data Specification	V3.0	AMENDED
EES API Technical Specification	V3.1.1	AMENDED
Data Access Matrix	V3.0	AMENDED
GES Meter Asset Enquiry API Technical Specification	V1.0	NEW
GES Supply Point Switching API Technical Specification	V1.0	NEW
GES Supply Point Enquiry API Technical Specification	V1.0	NEW
CSS Certificate Profile	V1.0	NEW
<b>CATEGORY 3</b>		
REC Baseline Statement	1.7	AMENDED
EES User Guide – Supplier	3.0	AMENDED
EES User Guide – Distributor	3.0	AMENDED
EES User Guide – MEM and Supplier Agent	3.0	AMENDED
EES User Guide – Third Party	3.0	AMENDED
EES User Guide – TPI	1.0	NEW
EES User Guide – Non-Domestic Consumer	3.0	AMENDED

ARTIFACT	Version	IMPACT
Secure Data Exchange Portal (SDEP) User Guide	3.0	AMENDED
REC and BSC joint Storyboards	6.0	AMENDED
Performance Assurance: Retail Risk Register	1.1	AMENDED
Performance Assurance Board (PAB) Procedures	3.0	AMENDED
REC Service User Categorisation	4.0	AMENDED
REC Entry Assessment Forms	2.0	AMENDED
GES User Guide	1.0	NEW
Switching Incident Management Policy	1.0	NEW
CSS Error Processing Guide	1.0	NEW
Switching Operational Change Management Procedures	1.0	NEW
CSS Criteria for Reporting High Demand	1.0	NEW
CSS External Testing Scenarios	1.0	NEW
CSS External Testing Guidance	1.0	NEW
REL Address Guidance	1.0	NEW
Switching Change Authority Board	1.0	NEW
GES Portal User Guide Supplementary Document	1.0	NEW
Non-REC Documents		
REC Maintenance of Qualification – General Guidance	3.0	AMENDED
REC Maintenance of Qualification – External Assessment	2.0	AMENDED
Market Entry and Exit User Guide	July 2022	AMENDED
Change Management User Guide	July 2022	AMENDED
Release Management User Guide	July 2022	NEW
EMAR User Guide	July 2022	AMENDED
Portal User Guide	July 2022	AMENDED

ARTIFACT	Version	IMPACT
Market Scenarios V2	July 2022	AMENDED
Market Scenarios V3	July 2022	NEW

### 3 IMPACTED REC SYSTEMS

#### REC PORTAL

There are no updates to REC systems required to support the changes in scope of this release.

#### ENERGY MARKET ARCHITECTURE REPOSITORY (EMAR)

No impacts to EMAR have been identified for the Change Proposals that are in scope of the REC V3 Release.

#### PERFORMANCE ASSURANCE ANALYTICS

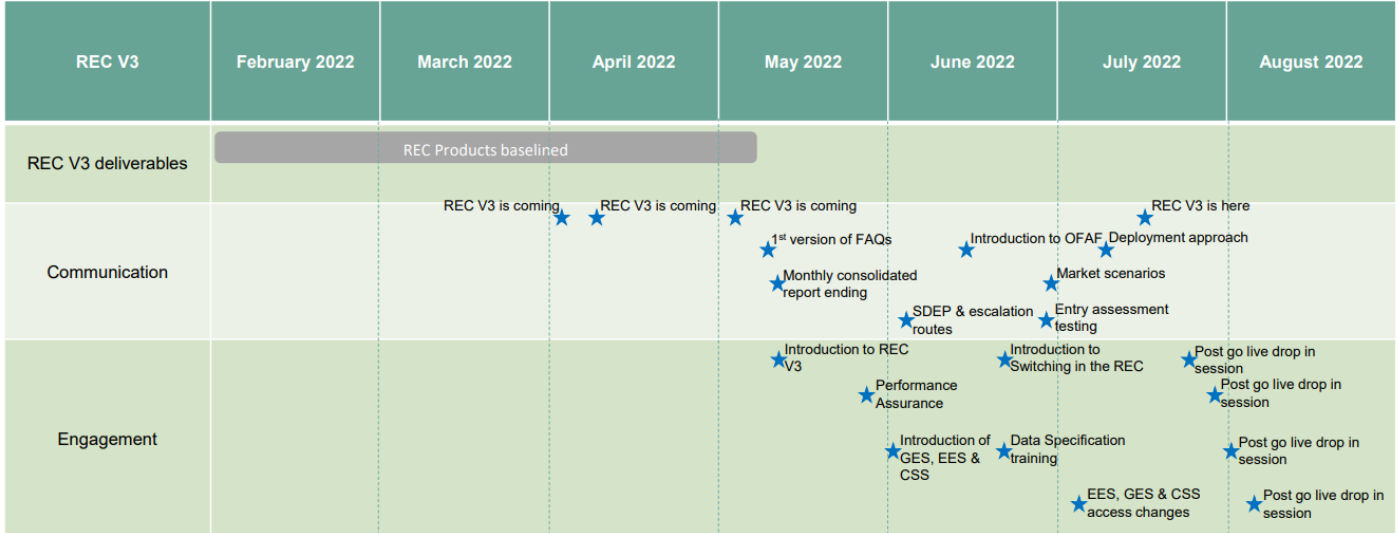
There are no impacts to the Performance Assurance Framework that have been identified for the changes that are in scope of this Release Plan.

### 4 IMPACTED STAKEHOLDERS

STAKEHOLDER	STAKEHOLDER TYPE	DETAILS
REC Parties	REC Party	Need to be aware of the new obligations that will be introduced, the GES will be in scope of the REC, APIs will replace the Monthly Consolidated and M Number reports
Non-REC Parties	Non-REC Party	Need to be aware of the new ways of working, GES will be in scope of the REC and a new Access Agreement may be required
Code Bodies	Code Bodies	Need to be aware of the new obligations that will be introduced under the REC and the changes to the Data Specification
Code Manager	Code Manager	Need to be aware of the new obligations that will be introduced
REC Service Providers	REC Service Providers	Need to be ensure all documentation that is in scope of the REC is up to date and will follow the relevant change process when changes are required

## 5 RELEASE PLAN

### PLAN ON A PAGE



### REC PRE-RELEASE AND RELEASE ENGAGEMENT PLAN

EVENT / MILESTONE	START DATE	END DATE	COMMUNICATION METHOD
Release Plan	25/03/2022	25/03/2022	Email from the Code Manager
Pre-Release information	25/03/2022	25/03/2022	Email from the Code Manager
REC V3 is coming communication	14/04/2022	14/04/2022	Change Bulletin
Feedback survey	14/04/2022	14/04/2022	Change Bulletin
Introduction to REC V3 webinar	12/05/2022	12/05/2022	Microsoft Teams
Introduction to REC V3 webinar video and FAQs	20/05/2022	20/05/2022	Change Bulletin
Performance Assurance webinar	26/05/2022	26/05/2022	Microsoft Teams
Monthly Consolidated & M Number report communication	27/05/2022	27/05/2022	Change Bulletin
SDEP webinar	09/06/2022	09/06/2022	Microsoft Teams
Performance Assurance video and FAQs	10/06/2022	10/06/2022	Change Bulletin
Introduction to EES and GES in the REC webinar	13/06/2022	13/06/2022	Microsoft Teams
SDEP video and FAQs	17/06/2022	17/06/2022	Change Bulletin
Introduction to EES and GES in the REC video and FAQs	17/06/2022	17/06/2022	Change Bulletin

Data Specification training	22/06/2022	26/06/2022	Microsoft Teams
Introduction to Switching in the REC webinar	28/06/2022	28/06/2022	Microsoft Teams
Data Specification training video and FAQs	01/07/2022	01/07/2022	Change Bulletin
Introduction to Switching in the REC video and FAQs	01/07/2022	01/07/2022	Change Bulletin
Deployment Approach	18/07/2022	18/07/2022	Email from Code Manager
Release communication	18/07/2022	18/07/2022	Email from Code Manager
REC V3 Drop-in session one	21/07/2022	21/07/2022	Microsoft Teams
REC V3 Drop-in session two	29/07/2022	29/07/2022	Microsoft Teams
REC V3 Drop-in session three	04/08/2022	04/08/2022	Microsoft Teams
REC V3 Drop-in session four	12/08/2022	12/08/2022	Microsoft Teams

**UPDATES TO REC SYSTEMS**

There are no updates to REC systems required to support the changes in scope of this release.

**CHANGES TO REC SERVICE PROVIDER SYSTEMS**

There are no requirements for technical development of REC Service Provider systems in scope of this release.

**TRAINING AND GUIDANCE**

**6 TEST PLAN**

**TESTING REQUIREMENTS**

As there are no changes to REC systems or REC Service Provider systems in scope of this release there are no requirements for testing.

**7 TECHNICAL ASSURANCE**

**SERVICE PROVIDER ASSURANCE REQUIREMENTS**

As there are no requirements to update REC systems or REC Service Provider systems in scope of this release, it has been determined that Technical Assurance is not required.

## PARTY ASSURANCE REQUIREMENTS

There are no Party Assurance requirements in scope of this release.

## **8 GOVERNANCE AND REPORTING**

Reporting progress against plan will be managed via the Release Management Group which will take place as a minimum on a monthly basis. However, this will increase to either fortnightly or weekly depending on the needs of the release.

The Code Manager and RECCo will be represented at the Release Management Group.