

RELEASE PLAN

DOCUMENT VERSION	1.0
REC RELEASE DATE	24/02/2023
MAJOR/MINOR/PATCH RELEASE	MINOR
NEW REC VERSION	3.3.0

	R0052 – GES SERVICE DEFINITION DOCUMENT
	R0055 – SWITCHING OPERATOR OUTAGE NOTIFICATION LEAD TIME
	R0074 - RELEASE OF COMMUNITY VIEW DATA ITEMS TO MEMS IN GES

1 SCOPE

1.1 SCOPE OF THE RELEASE

There are currently two changes in scope of the February 2023 (3.3.0) REC Release. On 30 November 2022 the Technical Expert Panel approved Change Proposals R0052 and R0055 for implementation on 24 February 2023.

On the 22 February 2023 the Technical Expert Panel will make a decision on R0074. Below will outline what is in scope of this release, the detail will be communicated in the later sections of this document.

Should a decision be made to not approve R0074 by 22 February 2023, this change will be added to the next standard REC release and a communication will be released on 22 February 2023 from the Code Manager including an updated Release Plan.

R0052

This change will amend the frequency of the Gas Enquiry Service reports to the frequency that was agreed at the implementation of REC V3.0 and is utilised in operation. This change will amend:

- Gas Enquiry Service Definition
- REC Charging Statement

R0055

This change will align the timeframes within the REC Products that refer to the notice period for CSS schedule maintenance and system outages. This change will amend:

- Switching Operator Service Definition;

R0074

Should this change be approved, this release will implement a community view of Data Items for Meter Equipment Managers in the Gas Enquiry Service. This will be a Code and Technical change. Due to the close proximity of approval to the implementation date, this change will be delivered via a phased approach. The Code element will be delivered via a big bang on 24 February 2023 with the Technical element being delivered at a later date. This change will amend:

- Gas Data Access Matrix

1.2 DELIVERABLES IN SCOPE

To support the implementation of these changes the deliverables in scope of this Release Plan are:

- Communication & Engagement Plan;
- REC Version 2.1.0 Pre-Release publication;
- REC Version 2.1.0 Release publication; and
- Updates to Category 3 documents ([C3-0036](#))

1.3 OUT OF SCOPE

The following is not in scope of this Release Plan:

R0052

Amendments to any other existing reports, or the introduction of new reports.

R0055

The process to deliver the notification or monitor the notification.

R0074

Changes to the Data Items available via Community View that were available to Meter Equipment Managers prior to REC V3.0

1.4 DELIVERABLES OUT OF SCOPE

The following deliverables have been considered during the planning phase and it has been determined there are no impacts that require these deliverables to be in scope of this release:

- REC Portal technical changes;
- EMAR technical changes;
- CSS Technical changes;
- Updates to User Guides; and
- Updates to or creation of knowledge articles.

2 IMPACTED REC PRODUCTS

R0052 – GES SERVICE DEFINITION DOCUMENT

ARTIFACT	VERSION	DESCRIPTION	IMPACT
CATEGORY 2 PRODUCT			
Gas Enquiry Service Definition	V3.2	Existing reports will have their frequency amended to reflect the frequency in operation	AMENDED
CATEGORY 3 PRODUCT			
REC Charging Statement	V1.8	Existing reports will have their frequency amended to reflect the frequency in operation	AMENDED

R0055 – SWITCHING OPERATOR OUTAGE NOTIFICATION LEAD TIME

ARTIFACT	VERSION	DESCRIPTION	IMPACT
CATEGORY 2 PRODUCT			
Switching Operator Service Definition	V1.2	The notice period for CSS schedule maintenance and system outages will be amended to 08 Working Days	AMENDED

R0074 – RELEASE OF COMMUNITY VIEW DATA ITEMS TO MEMS IN GES

ARTIFACT	VERSION	DESCRIPTION	IMPACT
Gas Data Access Matrix	V3.1	Will include Community View for Meter Equipment Managers and the Data Items that will be available	AMENDED

REC BASELINE STATEMENT

ARTIFACT	VERSION	DESCRIPTION	IMPACT
REC Baseline Statement	V1.14	Amended to reflect the new version numbers of REC Products in scope of this release	AMENDED

3 IMPACTED REC SYSTEMS

REC PORTAL

There are no changes required to the REC Portal to support the changes in scope of the February 2023 (3.3.0) REC Release.

ENERGY MARKET ARCHITECTURE REPOSITORY (EMAR)

No impacts to the EMAR have been identified for the changes that are in scope of the February 2023 (3.3.0) REC Release.

PERFORMANCE ASSURANCE ANALYTICS

No impacts to the Performance Assurance Framework have been identified for the changes that are in scope of the February 2023 (3.3.0) REC Release.

OTHER

The February 2023 (3.3.0) REC Release will be delivered via a phased approach providing R0074 is approved for implementation. The Code element of the release will be implemented on 24 February 2023 with the Technical element being delivered at a later date. The release planning for R0074 will commence after Change Proposal approval and once complete this Release Plan will be updated accordingly.

4 IMPACTED STAKEHOLDERS

R0052 – GES SERVICE DEFINITION DOCUMENT

STAKEHOLDER	STAKEHOLDER TYPE	DETAILS
Gas Suppliers (replacement suppliers)	REC Party	Need to know the frequency of reports recorded in REC Products match the frequency in operation
Meter Equipment Managers	REC Party	Need to know the frequency of reports recorded in REC Products match the frequency in operation
Meter Asset Providers	Non-REC Party	Need to know the frequency of reports recorded in REC Products match the frequency in operation
Prepayment Meter Implementation Provider	Non-REC Party	Need to know the frequency of reports recorded in REC Products match the frequency in operation
Housing Associations	Non-Domestic Consumer	Need to know the frequency of reports recorded in REC Products match the frequency in operation
ALT Han	Non-REC Party	Need to know the frequency of reports recorded in REC Products match the frequency in operation

GES Service Provider	REC Service Provider	Need to know the frequency of reports recorded in REC Products match the frequency in operation
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R0055 – SWITCHING OPERATOR OUTAGE NOTIFICATION LEAD TIME

STAKEHOLDER	STAKEHOLDER TYPE	DETAILS
CSS Provider	REC Service Provider	Need to know that the timeframe for notifying of a CSS for schedule maintenance and system outages aligns across all REC Products
CSS Users	REC Party & Non-REC Party	Need to know the timeframe that has been agreed for CSS schedule maintenance and system outages
Switching Data Service Provider	REC Service Provider	Need to know the timeframe that has been agreed for CSS schedule maintenance and system outages
Code Manager	Code Body	Need to know the timeframe that has been agreed for CSS schedule maintenance and system outages

R0074 – RELEASE OF COMMUNITY VIEW DATA ITEMS TO MEMS IN GES

STAKEHOLDER	STAKEHOLDER TYPE	DETAILS
Meter Equipment Managers	REC Party	Need to know when their Community View will be available in GES
GES Provider	REC Service Provider	Need to know what has been published in the GES DAM to ensure the Community View in production matches

5 RELEASE PLAN

PLAN ON A PAGE



REC PRE-RELEASE AND RELEASE ENGAGEMENT PLAN

EVENT / MILESTONE	START DATE	END DATE	COMMUNICATION METHOD
Release Plan	02/12/2022	02/12/2022	Change and REC Weekly bulletin
Pre-Release information	09/12/2022	09/12/2022	Change and REC Weekly bulletin
Release webinar	19/01/2023	19/01/2023	Microsoft Teams
FAQs & webinar video	23/01/2023	23/01/2023	Portal news reel
Release Go Live communication	24/02/2023	24/02/2023	Email from REC Change Management
Release Go Live communication on REC Portal	27/02/2023	27/02/2023	Portal news reel

UPDATES TO REC SYSTEMS

There are no updates to REC systems required to support the changes in scope of this Release.

CHANGES TO REC SERVICE PROVIDER SYSTEMS

R0074 if approved will implemented a change to the Gas Enquiry Service by making a Community View available to Meter Equipment Managers.

Once the release planning phase has completed this Release Plan will be updated accordingly.

TRAINING AND GUIDANCE

To support the new way of working a release webinar will take place on 19 January 2023, which will outline the detail of the changes in scope, what those changes mean to impacted stakeholders and provide an opportunity for stakeholders to ask questions direct to the Code Manager.

The session will inform development of the FAQs which will be made available on the REC Portal after the release webinar takes place, along with a recording of the webinar.

It has been identified there are no changes required to User Guides or knowledge articles.

6 TEST PLAN

TESTING REQUIREMENTS

If R0074 is approved there may be testing requirements. This will be confirmed via the release planning phase and if testing requirements are identified this Release Plan will be updated accordingly.

7 TECHNICAL ASSURANCE

SERVICE PROVIDER ASSURANCE REQUIREMENTS

If R0074 is approved there may be REC Service Provider Assurance requirements. This will be confirmed via the release planning phase and if requirements are identified this Release Plan will be updated accordingly.

PARTY ASSURANCE REQUIREMENTS

There are no Party Assurance requirements in scope of this release.

8 GOVERNANCE AND REPORTING

The Code Manager will report to RECCo on progress against the Release Plan on a monthly basis.